

STUDENTS

Medication at School

Under normal circumstances, prescription and over the counter medication should be dispensed before and/or after school hours under the supervision of the parent or guardian.

If a student must receive prescription or over-the-counter oral medication, topical medication, eye drops, ear drops or non-emergency over the counter nasal spray from an authorized staff member during school hours, the parent must submit a written authorization accompanied by a written request from a licensed health professional prescribing within the scope of his or her prescriptive authority. If the medication will be administered for more than fifteen consecutive days, the health professional prescribing within the scope of his/her prescriptive authority, must also provide written, current, and unexpired instructions for the administration of the medication.

The superintendent or his or her designee shall establish procedures for:

1. Delegating, training and supervising staff members in the administration of prescription and over-the-counter medication to students by a registered nurse;
2. Designating staff members who may administer prescription and over the counter medications to students;
3. Receiving signed and dated parental and health professional requests for the administration of prescribed or over the counter medication, including instructions from a health professional if the medication is to be given for more than fifteen days;
4. Storing prescribed or non-prescribed medication in a locked or limited access facility;
5. Maintaining records pertaining to the administration of prescribed or over the counter medication; and
6. Permitting, under limited circumstances, students to carry and self-administer medications necessary to their attendance at school.

STUDENTS

Medication at School (continued)

Suppositories and non-emergency injections may not be administered by school staff other than registered nurses and licensed practical nurses. No medication shall be administered by injection except when a student is susceptible to a predetermined, life-endangering situation. In such an instance, the parent will submit a written and signed permission statement. Such an authorization shall be supported by signed and dated written orders accompanied by supporting directions from the licensed health professional. A staff member shall be trained prior to injecting a medication.

Administration of Legend (Prescribed) Drugs or Controlled Substances by Nasal Spray Nasal spray may be administered only as described below:

If a school nurse is on the premises, he/she may administer a nasal spray containing a prescribed drug or controlled substance to a student. If a school nurse is not on school premises, a nasal spray containing a legend (prescribed) drug or controlled substance may be administered by: 1) a trained school employee, provided that person has received appropriate RN delegation and volunteered for the training pursuant to [RCW 28A.210.260](#); or 2) a parent-designated adult.

Parent-Designated Adult (PDA)

A parent designated adult (PDA) is a volunteer, who may be a school district employee, who receives additional training from a healthcare professional or expert in epileptic seizure care selected by the parents/guardians who provide care for the student consistent with the student's individual health plan on file with the school. PDAs are also allowed to care for students with diabetes per Policy 3415.

Required Notification of EMS

After every administration of any legend (prescribed) drug or controlled substance by nasal spray to a student, Emergency Medical Services (911) will be summoned as soon as practicable.

Discontinuation of Medication

If the district decides to discontinue administering a student's medication, the superintendent/designee must provide notice to the student's parent or guardian orally and in writing prior of the discontinuance. There shall be a valid reason for the discontinuance that does not compromise the health of the student or violate legal protections for the disabled.

