STUDENTS

Resident Attendance Boundary Exceptions

A. Process

1. Any student who resides within the district may apply to attend a district school other than the one designated for his or her attendance area by completing and returning the “Application for Resident Transfer” form to the school building that the student wants to attend.

2. For resident students needing special programs, a copy of the application will be forwarded by the building to the district’s student services department for a review of program capacity (the first consideration listed in part B, below).

3. Applications received will be processed in the order in which they were received and will be considered under the standards listed in part B.

4. The district shall provide to an applicant written notification of the approval or denial of the application.

B. Acceptance Considerations

The district will accept, reject, or revoke an application for resident admission based upon the following acceptance considerations:

1. Space must be available in the class, program, grade level, and school requested. Factors to be considered relative to space availability may include but are not limited to: class- and grade-level enrollments; flexibility for growth; impact on music, P.E., and library schedules; physical space; teacher capacity; and whether appropriate educational programs and services are available at the requested school to meet the student’s needs. Whether space is available will be determined by administrators at the school building, although the student services department will determine program capacity for students requiring special programs, as stated in part A.

2. Students of district employees shall be given priority over resident non-employee students, if provided by the applicable collective bargaining agreement or state law. The District shall enroll resident students who are the children of full-time certificated and classified employees at the school to which the employee is assigned or at a school forming the district's K through 12 continuum which includes the school to which the employee is assigned.

3. The student’s records must not indicate a history of attendance issues as evidenced by unexcused absences or tardies. If a student is absent and/or tardy over 20% of the time during the school year, whether it is consecutive days or during the overall school year, his or her boundary exception application may be subject to review and possible revocation.

4. The student’s records must not indicate a history of school offenses or crimes, violent or disruptive behavior, gang membership, or expulsion or suspension from school.
STUDENTS

Resident Attendance Boundary Exceptions

B. Acceptance Considerations (continued)

5. Resident students cannot request attendance at another building for the sole reason of the athletic or activity interest of the student.

6. The district may deny or revoke, at its sole discretion, a resident boundary exception application under this procedure in the event that the district determines that the application contained false or inaccurate information.

C. Transportation

If approved, the parent/guardian must assume responsibility for transporting the student to and from school daily or allow his or her child with a valid driver's license to drive to and from school daily.

D. Revoking Boundary Exceptions

If the considerations in part B change during the course of a school year or between school years, the district may determine that the student should return to the school in his or her attendance area. The district shall notify the parent/guardian in writing prior to revoking a resident boundary exception.

E. Continuation of Resident Boundary Exceptions

Families do not need to complete another application form unless they have moved. The only exception is for students moving from Kindergarten to Grade 1. All students whose applications are approved may remain at their school of choice unless admission is revoked pursuant to the other provisions of this procedure.

F. Homeless Students

Homeless students may apply to attend a different school within the district on the same terms as other students, subject to district Policy 3115 and applicable state and federal laws.

Submitted
March 3, 2014
February 12, 2009
September 16, 2008
June 18, 2007
May 23, 2005
June 17, 2002
February 4, 2002
January 11, 1999
September 11, 1995
January 24, 1994