

STUDENTS

Attendance Areas

Prior to redrawing school attendance boundaries or transferring special programs or students to a new school attendance area, administrative staff will study current and projected enrollment data and examine the affected site(s) capacity to appropriately serve the students within district guidelines for classroom size and building capacity.

Administration will take into consideration additional factors such as natural geographic boundaries, neighborhood clusters, potential hazardous walking conditions, impact on student transportation, and the capacity of potential receiving schools to accommodate the placement of special programs and/or new student enrollment. Consideration will be given to the concept of "grandfathering" as it may apply to certain students remaining at their current school, and as it may apply to secondary school attendance. Consideration shall also be given to attendance issues related to siblings.

If such study, in the estimation of administrative staff, reveals that in order to operate a safe and/or effective and efficient educational program that attendance boundaries need to be redrawn and/or special programs or students need to be transferred, then administration shall publicize and hold such public forums as may be necessary to:

1. Inform the affected public of the reasons why changes are being proposed.
2. Inform the affected public regarding the specifics of the proposed changes including the alternatives that were considered.
3. Give the affected public an opportunity to react, discuss, and provide input on the proposed changes.

Prior to finalizing a recommendation to the school board, administration shall take into consideration input received during the public forum(s).

A recommendation will be prepared by administration and presented to the school board. Affected public will have opportunities at any school board meeting to provide additional input prior to the board taking final action on the proposal.

If the school board votes to change the school attendance boundaries, the administration will promptly notify the affected public of the changes. Notification shall be in writing and shall at least provide detailed information regarding timelines, a description of the new attendance boundaries, who is impacted by the change(s), and who to contact with questions or concerns.

The principals of the sending and receiving schools shall coordinate together to develop a transition plan that assists parents and students with becoming acquainted with their new school and to make the transition as smooth as possible.